



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclid.lib.ny.us

Agenda

The August 2018 meeting of the Board of Trustees of the Chemung County Library District will be held on Thursday August 16, 2018 at 6:00 pm at the **Steele Memorial Library, 101 E. Church St., Elmira, NY 14901**. The agenda for the meeting is listed below. If you are unable to attend, please inform Ms. Kappanadze (607-259-2646), Mrs. Santulli (733-8607), or Mr. Shaw (733-8611).

1. Call to order
2. Pledge of allegiance
3. Tour of the Bookmobile
4. Approval of minutes (document #2018-42)
5. Treasurer's report
 - a) Financial report (document 2018-43)
 - b) Report of Unpaid Bills Detail (document 2018-44)
6. Correspondence
7. President's report
8. Director's Report
 - Consent Item: Approval of Personnel Actions (Appendix C).**
Resolved that the CCLD Board of Trustees approve Personnel actions as submitted.
9. Committee reports:
 - a) Executive Committee (Kappanadze)
 - 1) Report of the Committee meeting (document 2018-45)
 - b) Budget & Finance Committee (Schamel)
 - 1) Report of the Committee meeting (document 2018-46)
 - c) Building & Grounds Committee (Muldoon)
 - 1) Report of the Committee meeting (document 2018-47)
 - d) Personnel Committee (Kappanadze)
 - e) Election and Continuity Committee (Rogan)
 - f) Advocacy Committee (O'Dell-Wehling)
10. Executive Session
11. Old business
 - a) Change to the District's alcohol policy
 - b) Teen Space
12. New business
 - a) Advocacy Committee
13. Period for public expression
14. Adjournment

(Minutes of the JULY 19, 2018 meeting of the Chemung County Library District Board of Trustees. Document #2018-42)

The meeting was called to order at 6:00pm by President Marge Kappanadze. Present were Pat Silvernail, Ann Hayes, Bonnie Chollet, Phyllis Rogan, Pam Larnard, Will Wehling, Jack Schamel, Lee Saginario, Tim Blandford, Jared Myers and Michael Muldoon. Excused: Karl Schwesinger, Lillian White and Martha Smith. Also present were Joan Santulli and Ron Shaw, the Library District's Administration.

Bookmobile Tour. The meeting started with board members touring the Bookmobile and meeting staff members Kim Jones and Deserae Taft.

Minutes. The minutes of the June 2018 meeting (Document #2018-36) were presented for board review. Mr. Schamel moved, seconded by Ms. Hayes to approve the minutes as submitted in writing. VOTE: Unanimously Approved.

Financial Report. The June 30, 2018 Financial Report (Document #2018-37) was presented for board review. It was stated that the stock donation listed on the report was designated for Non Fiction purchases. Mr. Wehling moved, seconded by Ms. Silvernail to approve the Financial Report as distributed. VOTE: Unanimously Approved.

Report of Unpaid Bills (Document #2018-38). It was reported that the two bills listed on the July 9th report have already been paid and distributed. Mr. Schamel moved, seconded by Ms. Hayes that the board authorize the payment of the unpaid bills dated 7/9/18 – General Fund - \$850.00 and 7/17/18 - \$24,779.60; and for the Grant fund dated 7/17/18 - \$18,045.46 as distributed in writing. VOTE: Unanimously Approved.

Correspondence. CCLD received a thank you from the Junior League of Elmira-Corning for Kim Jones and the Bookmobile's participation in their Touch-A-Truck Fundraiser.

President's Report.

CONSENT ITEM: Approval Tax-Cap Override. Mr. Muldoon moved, seconded by Mr. Schamel that the CCLD Board of Trustees approve the following tax cap override resolution: WHEREAS, the adoption of the 2019 budget for the Chemung County Library District may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and WHEREAS, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Chemung County Library District vote and approve to exceed the tax levy limit for 2019 by at least the sixty percent of the board of trustee as required by state law at this meeting, July 19, 2018. VOTE: Unanimously Approved.

Director's Report.

CONSENT ITEM: Approval of Personnel Actions (Appendix C).

Resolved by Ms. Hayes, seconded by Ms. Chollet that the CCLD Board of Trustees approves the Personnel actions as submitted in writing. VOTE: Unanimously Approved.

CCLD issues. Mr. Shaw reported the receipt of \$20,000 (quarterly distribution) from the Steele Memorial Foundation and grant approval letters from Senator O'Mara for \$2,500 designated for the Bookmobile and \$3,500 for the Steele Memorial Library. The Steele

Library has passed its annual Fire Inspection. Regarding the Summer Reading Club, to date the District-wide registrations for the program are at 1,276.

The Director's Report (Appendix A) and the CCLD Staff Reports (Appendix B) for last month were submitted in writing to the board.

Executive Committee. The report of the Executive Committee was presented in writing to the board (Document #2018-39). Ms. Kappanadze stated that there is no progress to report on the request to the State Legislature to change the legislation of the Library District to allow the Executive Committee the authorization to approve the payment of the first of the month invoices.

Regarding the July vote to change the reservation period for the District meeting rooms from 6 months to a 3 month advance period, the staff of CCLD has expressed their appreciation for the board's quick approval of this change to the Meeting Room policy. Regarding the requested change to the Alcohol Policy, CCLD is still awaiting a response from the Attorney after review of the changes.

Budget & Finance Committee. The report of the Budget & Finance Committee meeting was presented in writing to the board (Document #2018-40). The Committee reviewed the first draft of the proposed 2019 Library District budget. The Administration will re-visit the budget figures to determine areas where the budget can be reduced. Mr. Schamel stated that there will be an increase in the amount needed from taxpayers, largely due to the increased personnel and fringe benefit costs. A second draft of the budget will be reviewed by the Committee at its August meeting. It will then be forwarded to the full board for review and approval at the August 16th meeting. In order to meet the deadline of the County Board of Elections for inclusion on the ballot for the General Election, a budget must be adopted by the board by the end of August.

Buildings & Grounds Committee. The report of the Buildings & Grounds Committee meeting was presented in writing to the board (Document #2018-41). It was reported that there is a new renovated shed at the Big Flats Library. Regarding the tree removal at the Steele Library, Mr. Vanderhoff is expected to meet with Mr. Shaw next week to view the problem trees and prepare an estimate.

Teen Space. The Committee views the estimate from Foor & Associates to perform duties as Project Manager as too high. A request has been made to Bob Butcher to revisit the quote and give explanation of the reasoning behind the high figure. In the event that an agreement cannot be made with Foor & Associates, Kim Bolan of Bolan Associates has stated that her company can be hired on as Project Managers as long as they can coordinate with a local contractor for the MEP and HVAC needs. This matter will be revisited once the Committee has received an updated quote from Mr. Butcher.

Mr. Shaw stated that he is still awaiting a quote from J&H designs on a new electronic sign for the exterior of the Steele Library. He has done some research and has found that a black/white sign will cost approximately \$18,000 and a colored one would be \$25,000.

Personnel Committee. The contracts between the board and the two Administration employees are being revised to reflect the new vacation time given to them. Ms. Kappanadze stated that this Committee needs a new Chairperson.

Election & Continuity Committee. Ms. Rogan stated that there are 5 Districts that have a vacancy in 2019 and there are 4 trustees running for office. The 15th District is in need of a candidate. Sue Cook, the Election Commissioner, will be contacting Mr. Shaw to get the Notice of Election on the CCLD website and in the newsletter.

Old Business.

Advocacy Committee. This group will have its first meeting in the next week or two. They will discuss their mission and get ideas on how to function, etc.

New Business. It was reported that the Big Flats Library is having a carnival on August 18th, with a live band to celebrate their 50th anniversary. The event will be partially funded by the Friends of CCLD.

The newly received plaque commemorating Jim Sleeth's tenure as CCLD Director was viewed by the board. A dedication ceremony will be planned once it is determined where the plaque will be hung at the Steele Library.

Public Expression. None

The meeting was adjourned at 6:50pm. The next regular meeting of the board will be held on Thursday, August 16th, 2018 at 6:00pm at the **Steele Memorial Library, 101 East Church Street, Elmira, New York.**

CHEMUNG COUNTY LIBRARY DISTRICT

(DOCUMENT #2018-43)

Financial Report - JULY 31, 2018

Income	2018 Annual Budget	Received to Date	Balance Remaining	Percentage Received	Percentage through Year	Notes
Library Fines, Fees & Contributions	\$ 68,725	\$ 49,131	\$ 19,594	71.49%		Stock donation for NF, BF Wom Club \$653
Grants (other than N.Y.S.)	\$ -	\$ 39,915				FR of CCLD \$16,000; Hiliard/Corning Lib \$2,250 for Maker Faire; STLS for M.Faire\$2k,BulletAid\$13k,WiFi\$1,500; Comm F\$1,600; ARTS \$3,465
Foundation Contributions	\$ 190,000	\$ 240,000	(50,000)	126%		INCL \$200,000 Steele Foundation for Teen Space; \$40,000 SML Foundation
Library District Tax Receipts	\$ 2,899,057	\$ 2,889,057	10,000	100%		
PILOT Funds	\$ 50,000	\$ 54,553				
Interest on Investments	\$ 3,000	\$ 4,359	(1,359)	145%		
State Aid						
Central Library Development	\$ 97,951		97,951	0%		
Central Book Aid	\$ 66,698		66,698	0%		
Local Library Services Aid	\$ 37,000		37,000	0%		
Other State Aid		\$ 10,174				Final on Chiller Project
TOTAL INCOME	\$ 3,412,431	\$ 3,287,189	\$ 179,884	96%	58%	
Expense	Annual Budget	Expended to Date	Balance	Percent	Percentage	
Personnel						
Salaries	1,490,981	\$ 880,284	\$ 610,697	59%		
Overtime & Holiday Salaries	22,104	\$ 4,541	17,563	21%		
Employee Benefits						
FICA	115,751	\$ 69,936	\$ 45,815	60%		
NY State Retirement	239,361	\$ 139,239	\$ 100,122	58%		
Medical & Dental	449,878	\$ 278,117	\$ 171,761	62%		
Other (Disability, Wk. Comp, Unemp)	21,415	\$ 21,964	\$ (549)	103%		
Subtotal - Personnel Expenses	2,339,490	1,394,082	\$ 945,408	60%	58%	
Contractual						
Equipment	91,749	\$ 18,412	73,337	20%		Total \$16,822= \$13,378 Grant for MakerSpace; \$2,194 Defibrillator; STLS HotSpot \$1250
Telephone	12,600	\$ 9,369	3,231	74%		
Supplies	53,344	\$ 39,240	14,104	74%		Total \$18,880=FR-HH \$399, Grant Mspace \$674, Grant M.Faire\$2,104; Mkt\$543, HH Found \$7,351; Bullet \$6,623; Sleeth \$959; Gifts \$137
Travel & Continuing Education	20,615	\$ 8,843	11,772	43%		
Repairs & Maintenance	25,734	\$ 17,965	7,769	70%		
Postage	2,000	\$ 1,449	551	72%		
Library Materials (books, video, etc.)	360,921	\$ 162,789	198,132	45%		Total \$6,336=FR-HH \$2,851; Gifts \$2,712; FR-CCLD \$773
Utilities	58,600	\$ 26,530	32,070	45%		4th Qtr 2017
Building Cleaning Supplies	15,825	\$ 5,633	10,192	36%		
Fuel, Gas & Oil (Bookmobile)	2,500	\$ 1,613	887	65%		
Insurance	32,433	\$ 31,409	1,024	97%		
Vehicle Operation / Maintenance	5,000	\$ 5,622	(622)	112%		Doors repaired DEC 2017
Professional Fees (audit, engineer/legal fees)	30,825	\$ 32,513	(1,688)	105%		Total \$23,332= \$10,602 Bolan services; Grant \$2,980; Audit \$9,750
Data Processing Expenses (Cost Share)	123,749	\$ 63,889	59,860	52%		1st & 2nd Qtr 2018
Payment of Taxes	5,080	\$ 5,298	(218)	104%		
Library Programming	35,130	\$ 42,383	(7,253)	121%		Total \$18,272=FR-HH\$4,126; ARTS\$1,420; FR-CCLD\$4,814; Grant MSS\$230; Grant Faire\$6,169; Other Grant \$1,513
Chemung County costs (B&G, vision)	14,800	\$ 5,973	8,827	40%		
Capital Improvements STATE CONST see below	36,634	\$ 11,000	25,634	30%		Tinker Lab expansion
Contingency Fund	69,846		69,846	0%		
Subtotal Expenses	\$ 3,336,875	\$ 1,884,010	\$ 1,452,865	56%	58%	
2017 & 2018 State Construction Projects						
TOTAL EXPENSES	\$ 3,336,875	\$ 1,884,010				

Chemung County Library District General Fund
Unpaid Bills Detail
As of August 7, 2018

Type	Date	Memo	Open Balance
American Library Association			
Bill	08/06/2018	membership dues-Director 2018-19	263.00
Total American Library Association			263.00
Aridan Books, Inc.			
Bill	08/06/2018	Crayon Kiosk svc for HH bal due for 2018	12.00
Total Aridan Books, Inc.			12.00
Central New York Genealogical Society			
Bill	08/06/2018	Membership dues 2018	30.00
Total Central New York Genealogical Society			30.00
Chemung County Buildings & Grounds Dept.			
Bill	08/06/2018	Utilities all libraries - 2nd Qtr 2018	12,923.50
Total Chemung County Buildings & Grounds Dept.			12,923.50
Chemung County Sewer District			
Bill	08/06/2018	balance due for HH 2018	7.72
Total Chemung County Sewer District			7.72
Demco, Inc.			
Bill	08/06/2018	DVD cases/tape/labels for processing	902.34
Total Demco, Inc.			902.34
Giggly Girls Face Painting			
Bill	08/06/2018	8/18 50th Anniv Carnival BF	120.00
Total Giggly Girls Face Painting			120.00
H. L. Treu Office Supply Corp.			
Bill	08/07/2018	2019 calendar - Conf Room reservations	24.35
Total H. L. Treu Office Supply Corp.			24.35
Julie Spicer			
Bill	08/06/2018	Tai Chi programs at HH 7/24-8/28	240.00
Total Julie Spicer			240.00
New York Library Association (NYLA)			
Bill	08/06/2018	Director Membership dues 2018/19	145.00
Total New York Library Association (NYLA)			145.00
Noah's Ark Animal Workshop, Inc.			
Bill	08/06/2018	HH program-Rocco Raccoon	320.00
Total Noah's Ark Animal Workshop, Inc.			320.00
Office Equipment Source, Inc.			
Bill	08/06/2018	BF Copier qtrly fee for overage 4/25-7/24	26.45
Total Office Equipment Source, Inc.			26.45
Oriental Trading Company, Inc.			
Bill	08/06/2018	Program Supplies ST JUV	156.89
Total Oriental Trading Company, Inc.			156.89
Raco Industries/Barcodes, Inc.			
Bill	08/06/2018	replacement scanners	807.60
Total Raco Industries/Barcodes, Inc.			807.60
Reliable Computer Products			
Bill	08/06/2018	Printer toners ST	107.61
Total Reliable Computer Products			107.61
Sayles & Evans			
Bill	08/06/2018	Attorney fees - General Svc & Coll Barg - April	2,145.00

Chemung County Library District General Fund
Unpaid Bills Detail
As of August 7, 2018

Type	Date	Memo	Open Balance
Total Sayles & Evans			2,145.00
South Central Regional Library Council			
Bill	08/06/2018	SCRLC membership dues 2018/19	275.00
Total South Central Regional Library Council			275.00
Southern Tier Library System			
Bill	08/06/2018	Audio books NF	76.00
Total Southern Tier Library System			76.00
Sue Schoeffler			
Bill	08/06/2018	Mileage reimb 2/8-8/2; BKM program supply	87.73
Total Sue Schoeffler			87.73
Unique Management Services, Inc.			
Bill	08/07/2018	collection notices-July	241.65
Total Unique Management Services, Inc.			241.65
Vasco Brands, Inc.			
Bill	08/06/2018	cleaning supplies all libraries	94.15
Total Vasco Brands, Inc.			94.15
WHGL/Radio Services			
Bill	08/07/2018	Radio Spots - Adv for CCLD	176.00
Total WHGL/Radio Services			176.00
TOTAL			19,181.99

Document #2018-45

Report of the August 1st, 2018 meeting of the Executive Committee of the Chemung County Library District:

Attending the meeting from the Executive Committee were Marge Kappanadze, Phyllis Rogan and Jack Schamel; and Ronald Shaw and Joan Santulli, CCLD management. Other board members in attendance were Pat Silvernail, Jared Myers, Lillian White, Will Wehling, Martha Smith and Ann Hayes.

UNPAID BILLS: Ms. Santulli submitted the Unpaid Bill lists dated 8/1/18 for the General fund - \$32,606.65 and Grant Fund - \$6,484.66. Mr. Wehling moved, seconded by Ms. Hayes to approve payment of the bills as submitted in writing. **VOTE:** Unanimously Approved.

President Kappanadze stated that the Election Committee is speaking to a possible candidate for the 15th District.

The Advocacy Committee has met and discussed how to proceed. Will Wehling has agreed to Chair the Committee. A new Gmail account will be created for the Committee and a calendar of events will be linked to it so that all board members can be informed on upcoming events that can be attended to distribute flyers and promote the Library District.

Director Shaw reported on the following:

Labor/Management. The meeting today covered a consensus from the officers that CCLD can enter into a contract with Capabilities to provide an educational experience for one of their clients. It will be paid for by Capabilities and CCLD will treat it the same as volunteer hours. The meeting also covered the need to have a start date and end date for staff members who work out of title. Mr. Shaw also discussed with them the possibility of changes to the Fall hours for branch libraries that will allow branch staff the time to work Saturday hours at both the Steele and Horseheads Libraries.

Strategic Plan. To date there have been 418 responses to the survey being distributed to gain information to include in the Strategic Plan.

Alcohol Policy. Attorney Wolan has given Mr. Shaw a draft of the changes to the policy. They have been forwarded to our insurance company for review. If approved, a final version will be drafted by the attorney for review by the full board.

The meeting adjourned at 6:20pm. The next meeting of the Executive Committee of the Chemung County Library District will be held on Wednesday, September 5th, 2018 at 6pm in the Petrie Conference Room of the Steele Memorial Library.

Document #2018-46

Report of the August 8th, 2018 meeting of the Budget & Finance Committee of the Chemung County Library District.

Attending the meeting were CCLD board members Jack Schamel, Lillian White and Marge Kappanadze. Also attending were Joan Santulli and Ron Shaw, CCLD Administration. The meeting opened at 8:00am.

Ms. Santulli presented the July 31st, 2018 Financial Report to the Committee. The Report will be forwarded to the full CCLD board for its consideration.

Ms. Santulli presented the Unpaid Bills Detail dated 8/7/18 for the General Fund - \$19,181.99. The list includes the 2nd Quarter Utility bill for all libraries. The Unpaid Bills Details will be forwarded to the full CCLD board for its consideration.

Mr. Shaw reviewed the Second Draft of the 2019 Proposed Budget for CCLD and the changes made by the Administration to reduce the amount required in tax revenue. The Committee approved the budget as amended. The proposed 2019 budget will be sent out to board members with the board packet so that questions may be submitted to Mr. Shaw prior to the August board meeting. A budget for CCLD must be approved by the end of August to meet the deadline from the County Board of Elections for inclusion on the ballot for the General Election in November. If the proposed budget is not approved at the August meeting of the board, a special meeting will need to be held.

The meeting adjourned at 8:20am. The next meeting of the Budget & Finance Committee will be held on Wednesday, September 5th, 2018 at 8:00am in the Petrie Conference Room of the Steele Memorial Library.

Document #2018-47

Report of the August 1st, 2018 meeting of the Buildings & Grounds Committee of the Chemung County Library District

The meeting opened at 5:35pm. Present was Ms. Smith. Also attending were Joan Santulli and Ronald Shaw, CCLD Management and Doris Jean Metzger, Teen Librarian

The Committee received reports on the following:

Teen Section. Regarding the estimate from Foor & Associates for Project Management, a reduction has been offered in the amount of \$4,950. CCLD has also received an estimate from Bolan Associates in the amount of \$19,000 to be the Project Manager of the Teen Space. These documents will be forwarded to Mr. Muldoon and Mr. Schwesinger for review and a special meeting of the Committee will be requested so that a recommendation can be made at the August board meeting on which company to proceed with for Project Management.

OutDoor Beautification. Mr. Shaw is still waiting for an estimate from J&H signs on the purchase of an electronic sign for the Steele Library.

Steele Parking Lot. Both of the holes in the parking lot have been filled. The County Buildings & Grounds Department will continue to monitor them.

The meeting adjourned at 5:45pm.

The next regular meeting of the Buildings & Grounds Committee will be held on Wednesday, September 5th at 5:30pm in the Petrie Conference Room at the Steele Memorial Library.

Library Materials Expenditure Report for 2018

July 31, 2018	58%		through 2018						
	Gift	2018	total	Open	Total	Balance	Total	**Percentage	
Department	Funds	budget	spent	Invoices	spent &	LEFT TO SPEND	spent this	spent this	
	as of 7/31/18		this year	subm to Office	on order	includes Gift funds	month	year	
Steele Memorial Library				as of 8/1/18		Col.1+Col.2-Col.5			
Children's (JUV)	\$ 1,600	\$ 35,000	\$ 12,799	\$ 810	\$ 13,609	\$ 22,991	\$ 863	37%	
Juv eBooks CBA Fund		\$ 4,700	\$ 1,379		\$ 1,379	\$ 3,321	\$ 1,379	29%	
Young Adult		\$ 8,000	\$ 3,154	\$ 106	\$ 3,260	\$ 4,740	\$ 502	41%	
YA eBooks CBA Fund		\$ 5,500	\$ 2,215		\$ 2,215	\$ 3,285	\$ 1,331	40%	
Graphic Novels		\$ 3,500	\$ 1,278	\$ 284	\$ 1,562	\$ 1,938	\$ 251	45%	
Reference - CBA Grant		\$ 8,000	\$ 7,199		\$ 7,199	\$ 801	\$ 529	90%	
Electronic Reference -CBA Grant		\$ 5,000			\$ -	\$ 5,000		0%	
Electronic Reference - Gen. Fund		\$ 16,000	\$ 12,543		\$ 12,543	\$ 3,457	\$ 7,000	78%	
Periodicals	\$ 238	\$ 8,000	\$ 2,194		\$ 2,194	\$ 6,044	\$ 377	27%	
Zinio - CBA Grant		\$ 16,675	\$ 16,855		\$ 16,855	\$ (180)	\$ 16,855	101%	
Zinio - Gen. Fund		\$ 3,500				\$ 3,500		0%	
Microforms/Genealogy	\$ 7,466	\$ 3,300	\$ 2,654	\$ 44	\$ 2,698	\$ 8,068	\$ 1,250	25%	
Fiction	\$ 4,555	\$ 40,046	\$ 15,761	\$ 3,255	\$ 19,016	\$ 25,585	\$ 1,888	43%	
FIC eBooks CBA Fund		\$ 15,149	\$ 9,444		\$ 9,444	\$ 5,705	\$ 4,611	62%	
DownL Aud/music/dvd/blue ray Gen.	\$ 2,500	\$ 8,500			\$ -	\$ 11,000		0%	
Adult Non-Fiction-General Fund	\$ 3,253	\$ 10,000	\$ 150		\$ 150	\$ 13,103		1%	
Non-FIC eBooks CBA Fund		\$ 4,500	\$ 2,904		\$ 2,904	\$ 1,596	\$ 2,904	65%	
Non-Fiction-CBA Fund		\$ 3,675	\$ 3,675		\$ 3,675	\$ -		100%	
Audio video/music/dvd/blue ray - Gen.	\$ 7,833	\$ 50,000	\$ 18,664		\$ 18,664	\$ 39,169	\$ 1,816	32%	
Audiobooks	\$ 1,059	\$ -	\$ 1,059		\$ 1,059	\$ (0)		100%	
Non-Fic Educ DVD GEN FUND	\$ 2,500	\$ -			\$ -	\$ 2,500		0%	
Non-Fic Educ DVD - CBA Fund		\$ 3,500	\$ 531		\$ 531	\$ 2,969	\$ 16	15%	
Subtotal for Steele	\$ 31,003	\$ 252,545	\$ 114,458	\$ 4,499	\$ 118,957	\$ 164,591	\$ 41,570	42%	
Big Flats Library	\$ 2,063	\$ 23,749	\$ 15,284	\$ 1,489	\$ 16,773	\$ 9,039	\$ 1,194	65%	
Bookmobile	\$ 1,220	\$ 7,370	\$ 1,851	\$ 277	\$ 2,128	\$ 6,462	\$ 203	25%	
West Elmira Library	\$ 1,963	\$ 23,749	\$ 8,168	\$ 425	\$ 8,593	\$ 17,119	\$ 479	33%	
Horseheads Free Library-Adult	\$ 2,720	\$ 20,350	\$ 10,240	\$ 972	\$ 11,212	\$ 11,858	\$ 568	49%	
HFL- AV	\$ 3,066	8,800	\$ 7,084		\$ 7,084	\$ 4,782	\$ 743	60%	
HFL - Books Plus	\$ 150	\$ -			\$ -	\$ 150		0%	
HFL - Juvenile	\$ 140	\$ 18,464	\$ 8,768	\$ 742	\$ 9,510	\$ 9,094	\$ 322	51%	
VanEtten Library	\$ 58	\$ 5,894	\$ 2,469	\$ 119	\$ 2,588	\$ 3,364	\$ 378	43%	
Subtotal for other libraries	\$ 11,380	\$ 108,376	\$ 53,864	\$ 4,024	\$ 57,888	\$ 61,868	\$ 3,885	48%	
GRAND TOTALS	\$ 42,383	\$ 360,921	\$ 168,322	\$ 8,523	\$ 176,845	\$ 226,459	\$ 45,456	44%	

E-Books purchased from Cost Share (\$21,590) NOT included in this report- STLS will track



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclld.lib.ny.us

To: CCLD Board of Trustees

From: Ronald W. Shaw, Director

Date: august 9, 2018

Subject: Approval of Personnel Actions

Promotions:

N/A

Change FT/PT Status:

Michelle Barrett to Principal Library Clerk (Provisional)

Sue Schoeffler to Senior Library Clerk (Provisional)

End of Probationary Period- Permanent Appointment:

N/A

New Hires:

N/A

Resignations:

N/A

Terminations:

N/A

Leave:

N/A

Step Increases:

Rebecca Jackson- PT Library Clerk to Step 6